Intent to Register

1) Begin an ITR submission by logging into your **Student Center** account using your Western User ID and Password.

2) Click **Complete My Intent to Register** found under Student Services Links along with right side of your Student Centre page (see Figure 1.1)

![Figure 1.1](image-url)
3) First select your Academic Status: (Full-time or Part-time). Click **Continue** (see Figure 1.2)

![Figure 1.2](image)

**Intent to Register 2018/2019 - Step 1**

*Get set up for Fall/Winter 2018/2019!*

Your Intent to Register tells Western:

1) that you are planning to return this fall
2) your desired program and module(s)
3) to set you up for course registration.

**Intent to Register is available from February 1st to March 31st.** You can find lots of Faculty specific information at: [http://registrar.uwo.ca/general-information/how_to_guides/intent_to_register_planning_guide.html](http://registrar.uwo.ca/general-information/how_to_guides/intent_to_register_planning_guide.html)

Begin by choosing your intended course load for Fall/Winter 2018/2019.

- Full-time course load (3.5 courses or more)

  ![Continue Button](image)

4) Review your current program and indicate whether to **Continue in Current Program** or begin the steps below to select a New Program. Select the Faculty. Click **Continue** (see Figure 1.3)

![Figure 1.3](image)
5) Select your Degree. Click **Continue** (see Figure 1.4)

![Figure 1.4](image)

6) Select your Module. Click **Continue** (see Figure 1.5)

![Figure 1.5](image)

7) Specify your Degree/ Module. Specify your Certificate (optional). Click **Continue** (see Figure 1.6)

![Figure 1.6](image)
8) Review your Choice, Click **Confirm**. To make alterations, click **Back** in your browser.

10) Review your Choice, Select **Confirm**. To make changes, select **Back** in your browser.

9) Submit a 2\textsuperscript{nd} Choice, begin the process again at step 3. To finish, select **Exit Intent to Register**.