**TABLE 3 - Tuition Refund Calculation Worksheet**

\[ \text{REFUND Due} = (\text{Total Refundable Tuition Paid} \times \text{Refund Rate}) - \text{other applicable fees (See Note 1)} \]

<table>
<thead>
<tr>
<th>REFUND CALCULATION WORKSHEET</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Determine <strong>Total Refundable Tuition Paid</strong>; insert amount on line 1 (See TABLE 1)</td>
<td>line 1</td>
</tr>
<tr>
<td>Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 2)</td>
<td>line 2</td>
</tr>
<tr>
<td>Determine if Access Cancopy Fee is refundable (See Note 1)</td>
<td>line 3</td>
</tr>
<tr>
<td>Multiply line 1 by line 2 then subtract line 3</td>
<td><strong>Total Refund Due</strong></td>
</tr>
</tbody>
</table>

**Note 1 - Other Applicable Fees**

The Refund Calculation Worksheet is an estimate only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

- Bank Wire fees
- Deferment Fees
- Trois Pistole Immersion Fees
- Inlop Fees
- Sealing Charges
- Late Registration Fees
- Western 1 Card Fees
- Outlop Fees
- Letter of Permission Fees
- Late Payment Penalties
- Health and Dental Plan Fees

**EXAMPLE:**

You are a **Canadian** student enrolled in a **Regular Graduate Master's Program, Part Time, for Winter 2012** and have paid your tuition before the start of the session. You have withdrawn on **February 7, 2012** according to the add/drop form provided by your academic counsellor.

Refer to the following **Winter 2012 Graduate Part Time** Tables to determine the figures for this example:

<table>
<thead>
<tr>
<th>Table 1 - Total Refundable Tuition and Cancellation Fees</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Table 2 - Refund Rate</td>
<td></td>
</tr>
</tbody>
</table>

\[ \begin{align*} 
\text{The total Refundable Tuition paid} & = 1,102.37 \\
\text{The Refund Rate} & = 60\% \\
\text{Total Refund Due} & = 661.42 \\
\end{align*} \]

**Other Notes:**

For more information regarding graduate student refunds, please visit the Campus Finances section of: [http://grad.uwo.ca/current_students/student_center.htm](http://grad.uwo.ca/current_students/student_center.htm)