**TABLE 2 - Tuition Refund Calculation Worksheet**

REFUND Due = (Total Refundable Tuition Paid \times \text{Refund Rate}) - Cancellation Fee - other applicable fees (See Note 1)

- Cancellation fees will be assessed upon withdrawal, even if the withdrawal occurs prior to the first official day of each Spring/Summer session.

<table>
<thead>
<tr>
<th>Cancellation fee</th>
<th>Full course</th>
<th>Half course</th>
<th>Quarter course</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>56.00</td>
<td>28.00</td>
<td>14.00</td>
</tr>
</tbody>
</table>

**REFUND CALCULATION WORKSHEET**

- Determine Tuition Paid; insert amount on line 1
- Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 1)
- Multiply line 1 by line 2; insert amount on line 3
- Cancellation Fee per course (see above); insert amount on line 4
- Total Refund Due; Line 3 minus line 4

**Note 1 - Other Applicable Fees**

The Refund Calculation Worksheet is an estimate only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:

- Bank Wire fees
- Deferment Fees
- Sealing Charges
- Late Registration Fees
- Outlop Fees
- Letter of Permission Fees
- Trois Pistole Immersion Fees
- Western 1 Card Fee $25
- Inlop Fees
- Late Payment Penalties
- UHIP ($240 for Summer 2011 term)

**EXAMPLE:**

You are a student enrolled in a Canadian Undergraduate, regular Full Course, Year 2 for Summer Day 2011 and have paid your tuition before the start of the session. You have withdrawn from the course on July 11, 2011 according to the add/drop form provided by your academic counsellor.

In order to determine your Total Refund Due, refer to the following website and click on your applicable semester and session.


Refer to Table 1: Refund Rate for Summer 2011 Undergraduate Summer Day to determine the figures for this example:

<table>
<thead>
<tr>
<th>Tuition</th>
<th>$1,141.92</th>
<th>line 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Refund Rate</td>
<td>69%</td>
<td>line 2</td>
</tr>
<tr>
<td>Multiply Line 1 by Line 2</td>
<td>$787.92</td>
<td>line 3</td>
</tr>
<tr>
<td></td>
<td>$787.92</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$56.00</td>
<td>line 4</td>
</tr>
<tr>
<td></td>
<td>$731.92</td>
<td></td>
</tr>
</tbody>
</table>

**Total Refund Due**

**Other Notes:**

To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website: