TABLE 3 - Tuition Refund Calculation Worksheet

REFUND Due = (Total Refundable Tuition Paid X Refund Rate) - Cancellation Fee - other applicable fees (See Note 1)

REFUND CALCULATION WORKSHEET

Determine Total Refundable Tuition Paid; insert amount on line 1 (See TABLE 1)
Determine Refund Rate; insert Refund Rate on line 2 (See TABLE 2)
Multiply line 1 by line 2; insert amount on line 3
Refer to TABLE 1 to determine Cancellation Fee per course; insert amount on line 4
Determine if Access Cancopy Fee is refundable (see Note 1)
Total Refund Due: Line 3 minus line 4 plus line 5

Note 1 - Other Applicable Fees
The Refund Calculation Worksheet is an estimate only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

There may be other non-tuition charges that may reduce your refund amount which include but are not limited to:
Bank Wire fees  Deferment Fees  Western 1 Card Fees  Trois Pistoles Immersion Fees
Sealing Charges  Late Registration Fees  Inlop Fees  Outlop Fees
Late Payment Penalties  Letter of Permission Fees

If your WDN date is <= Nov 1, your Access Cancopy fee of $30.00 is fully refundable. If your WDN date is > Nov 1, it is not refundable.

EXAMPLE:

You are a student enrolled in a Canadian Undergraduate, regular Full Course, Year 2 for Fall/Winter 2011 and have paid your tuition before the start of the session. You have withdrawn from the course on September 28, 2011 according to the add/drop form provided by your academic counsellor.

Refer to the following Tables for Fall 2011 Undergraduate Full Time to determine the figures for this example:

Table 1 - Total Refundable Tuition and Cancellation Fees
Table 2 - Refund Rate

The total Refundable Tuition  6,097.47 line 1

The Refund Rate  68% line 2 (September 28, 2011)

Multiply Line 1 by Line 2 $4,146.28 line 3

Access Cancopy Fee: Enter 0 if withdrawal date is > Nov 1;
enter 30.00 if withdrawal date is <= Nov 1
$30.00 line 5

(line 3) - (line 4) + line 5 $3,896.28 Total Refund Due

Other Notes:
To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:
http://www.registrar.uwo.ca/index.cfm/student-finances/scholarships-awards/