

**TABLE 1 - Tuition Refund Calculation Worksheet  
Graduates - Full Time & Part Time - Summer 2020**

The Refund Calculation Worksheet is an *estimate* only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

**REFUND DUE = (Total Tuition Paid - Non-Refundable Fee - Other) X Refund Rate**

**REFUND CALCULATION WORKSHEET**

Determine Total Tuition Fee Paid; insert amount on line 1 (see applicable Graduate Fee Schedule) ( <b>Note 1</b> )	<input type="text"/>	line 1
Determine Non-Refundable fees (see below) and Other Applicable Fees ( <b>Note 3</b> ); insert total amount on line 2	<input type="text"/>	line 2
Total Refundable Tuition Amount (line 1 - line 2)	<input type="text"/>	line 3
Determine Refund Rate; insert Refund Rate on line 4 (see applicable TABLE 2 ) ( <b>Note 2</b> )	<input type="text"/>	line 4
Total Refund Due; Multiply line 3 by line 4	<input type="text"/>	<u><u>Total Refund Due</u></u>

**FULL-TIME STUDENTS (EXCL. MBA)**

**Non-Refundable fees per term:**

Organization Fee	26.73
Health & Dental Plan†	206.26
Transit Pass	84.58
UHIP	212.00

**PART-TIME STUDENTS**

**Non-Refundable fees:**

Organization Fee	16.44
UHIP	212.00

† The Health & Dental Plan Fee will be collected annually in September and covers the Sept-Aug period. Students entering a Graduate program in January or May will be charged a pro-rated amount.

**Note 1:** refer to the applicable **Tuition Fee Schedule** to determine your total tuition fee paid, faculty donation and other program-related fees:

[http://www.registrar.uwo.ca/student\\_finances/fees\\_refunds/fee\\_schedules.html](http://www.registrar.uwo.ca/student_finances/fees_refunds/fee_schedules.html)

**Note 2:** Refer to **Table 2: Refund Rate** for **applicable program** to determine the refund rate percentage

[http://www.registrar.uwo.ca/student\\_finances/fees\\_refunds/refund\\_schedules.html](http://www.registrar.uwo.ca/student_finances/fees_refunds/refund_schedules.html)

**Note 3: Other Applicable Fees:**

There may be other non-tuition charges are not refundable and may reduce your refund amount which include but are not limited to:

Bank Wire fees	Deferment Fees	Western 1 Card Fee
Sealing Charges	Late Registration Fees	Inlop Fees
Outlop Fees	Letter of Permission Fees	Trois Pistole Immersion Fees
Late Payment Penalties		

**Other Notes:**

To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website:

[http://grad.uwo.ca/current\\_students/student\\_center.htm](http://grad.uwo.ca/current_students/student_center.htm)

**REFUND CALCULATION EXAMPLE:**

You are a student enrolled in a Canadian Graduate, Full Time, Master of Arts and have paid your tuition before the start of the session. You have withdrawn from the course on May 23, 2020 according to the add/drop form provided by your academic counsellor.

Total tuition fees paid	\$ 2,609.66	line 1
Subtract applicable non-refundable fees		
Organization Fee	\$ 36.73	
Health & Dental Plan	\$ 206.26	
Bus Pass	\$ 84.58	
Total non-refundable fees	\$ 327.57	line 2
Total refundable tuition amount (line 1 - line 2)	\$ 2,282.09	line 3
Refund rate (May 23, 2020)	76%	line 4
(line 3 x line 4)	<b>\$ 1,734.39</b>	<b>Total Refund Due</b>