

Dropping a Class

- 1. Log into your <u>Student Center</u> account using your Western User ID and Password.
- 2. Click the "Academics" tile.

Profile	Admissions	Academics	Student Financials
	No active application		Total Due: \$1,046.75
View and Order Documents	Holds	Western Life	Western Chat
		C CC	
	No Active Holds		

3. Select "Course Registration" then "Drop".



- 4. Select a term.
- 5. Follow the prompts to:
 - Select the class(es) you wish to drop. Click Next.
 - Review the class(es) that will be dropped. Click Drop Classes.

- 6. Confirm your decision to drop the class(es).
- 7. Review the confirmation message.

Drop Deadlines: Refer to <u>Register in Fall/Winter Courses</u> (Add/Drop Dates) section or the <u>Register in Summer Courses</u> section for details.