The Refund Calculation Worksheet is an estimate only. The Refund Due is based on the assumption that the student has paid his/her tuition in full.

**REFUND DUE** = [(Total Tuition Paid - Non-Refundable Fee - Other) X Refund Rate] - Cancellation Fee*

*Students who withdraw from classes are subject to cancellation charges as early as the first day of session

### REFUND CALCULATION WORKSHEET

<table>
<thead>
<tr>
<th>Step</th>
<th>Formula</th>
<th>Calculation</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Determine Total Tuition Fee Paid; insert amount on line 1 (see applicable Undergraduate Fee Schedule) <em>(Note 1)</em></td>
<td>$1,282.31</td>
<td>$1,282.31</td>
</tr>
<tr>
<td>2.</td>
<td>Determine Non-Refundable fees (see below); and Other Applicable Fees <em>(Note 3)</em>; insert total amount on line 2</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>3.</td>
<td>Total Refundable Tuition Amount (line 1 - line 2)</td>
<td>$1,282.31</td>
<td>$1,282.31</td>
</tr>
<tr>
<td>4.</td>
<td>Determine Refund Rate; insert Refund Rate on line 4 <em>(Note 2)</em></td>
<td>84%</td>
<td>84%</td>
</tr>
<tr>
<td>5.</td>
<td>Multiply line 3 by line 4</td>
<td>$(1,282.31 \times 0.84)$</td>
<td>$1,077.14</td>
</tr>
<tr>
<td>6.</td>
<td>Cancellation fee; insert amount on line 6 (see above)</td>
<td>$72.00</td>
<td>$72.00</td>
</tr>
<tr>
<td>7.</td>
<td>Total Refund Due; line 5 minus line 6</td>
<td>$(1,077.14 - 72.00)$</td>
<td>$1,005.14</td>
</tr>
</tbody>
</table>

### Cancellation fee:
- Full course: $72.00
- Half course: $36.00
- Quarter course: $18.00

### Non-Refundable fees:
- n/a

*(Note 1): Refer to the applicable Tuition Fee Schedule to determine your total tuition fee paid, faculty donation and other program-related fees: [http://www.registrar.uwo.ca/student_finances/fees_refunds/fee_schedules.html](http://www.registrar.uwo.ca/student_finances/fees_refunds/fee_schedules.html)*

*(Note 2): Refer to Table 2: Refund Rate for applicable program to determine the refund rate percentage [http://www.registrar.uwo.ca/student_finances/fees_refunds/refund_schedules.html](http://www.registrar.uwo.ca/student_finances/fees_refunds/refund_schedules.html)*

*(Note 3): Other Applicable Fees: There may be other non-tuition charges are not refundable and may reduce your refund amount which include but are not limited to: Bank Wire fees, Deferment Fees, Western 1 Card Fee, Sealing Charges, Late Registration Fees, Inlop Fees, Outlop Fees, Letter of Permission Fees, Trois Pistole Immersion Fees, Late Payment Penalties*

### Other Notes:
To request a refund, please email reg-fees@uwo.ca.

For Bursary and Scholarship refund information, please refer to the following website: [http://www.registrar.uwo.ca/student_finances/scholarships_awards/index.html](http://www.registrar.uwo.ca/student_finances/scholarships_awards/index.html)

### REFUND CALCULATION EXAMPLE:

You are a student enrolled in a Canadian Undergraduate, Regular Full Course, Year 2 for Intersession 2020 and have paid your tuition before the start of the session. You have withdrawn from the course on May 18, 2020 according to the add/drop form provided by your academic counsellor.

1. **Total tuition fees paid**: $1,282.31
2. **Subtract applicable non-refundable fees**: $0
3. **Total non-refundable fees**: $0
4. **Total refundable tuition amount (line 1 - line 2)**: $1,282.31
5. **Refund rate (May 18, 2020)**: 84% or 0.84
6. **Multiply line 3 by line 4**: $(1,282.31 \times 0.84)$ = $1,077.14
7. **Cancellation fee**: $72.00
8. **Total Refund Due**: $(1,077.14 - 72.00)$ = $1,005.14